Research Ethics and Integrity Launch event
By EARMA in collaboration with the Ethics and Research Integrity Sector of DG RTD
(01.01) of the European Commission (ERIS)

1. Date, Time and Location

Timing: 9 March 2018
Venue: Covent Garden (COVE), Place Rogier 16, Brussels, 1210 Belgium
Registration fee: Free
Registration Mandatory: Please find the link on the EARMA website and under the event calendar. **Not (correctly) registered participants will be denied access.**

*Please note that you must pass through security and be accompanied to the meeting room. This will cause some delay so please arrive ahead of time no later than 8:30. Make sure you have your identification document with you at all times.*

2. Launch event agenda

**8:30** Registration and passing security
**9:00** Welcome by EARMA and ERIS
**9:20** Introduction by Isidoros Karatzas (Head of ERIS) Nik Claesen (Managing Director, EARMA)
**9:50** Monique Geijsbeek (Research Ethics Officer, Birmingham City University). *Comparing institutions and the willingness to exchange information between research ethics and integrity actors. (15 minutes)*
**10:10** Introduction from the DG R&I Ethics Sector about current developments and their interaction with the future thematic groups.
**10:40** Marjo Rauhala (TU Wien): Ethics and Research Integrity at TUWien (15 minutes)
**11:00** Stefanie Van der Burght (Ghent University), Making and implementing a research integrity policy plan at Ghent University. *(15 minutes)*
**11:20** Break
**11:50** Guiding principles, scope and definitions of the thematic group. What will we focus on? What is important and how we set the scope? *The group will start from a different perspective than most existing groups. Some overlap with other groups is to be expected but we are looking for what is not covered elsewhere or in insufficient depth. The starting point is the practical side and the implementation side. Implementation can mean drafting and implementing*
policy in this context. In short, what does your organisation need to turn the theory into practice.

12:15 Explanation of afternoon breakout sessions
12:30 Lunch break: The lunch break will be in the Covent Garden Cafeteria. Participant will need to pay themselves or make other arrangements.
13:40 Breakout into small groups 5-7 moderated by core group members
13:40 Discuss Ethics and Research Integrity procedure topics and list top 3 priorities. What are the items you want to talk about in the future with peers? What are the key issues you are facing in your job? What should this thematic group focus on?
The participants will get one topic to discuss in a small group based on their input in the short survey.

1. Providing information on Ethics & RI: websites and contact point (training for contact point, members of committees...(what about legal & investigational training in case of misconduct cases)

2. Organisational structure of committees (What committees exist, are the committees permanent, how are they composed, is the administration a part of the committee, what are the tasks, liability...)

3. Ethics or misconduct screening/review procedures: Submission to committees, keeping track of status and documents (gathering documents & evidence) – Information system?

4. Post review: monitoring compliance? Keeping track of ethics? After a misconduct allegation case (publicity, remediation measures,...)

5. Culture of care, culture of responsible conduct in research

14:40: Break

15.00 Discuss Ethics and Research Integrity content topics and list top 3 priorities. What are the items you want to talk about with peers? What are the key issues you are facing in your job? What should this thematic group focus on?
The participants will get two topics to discuss in a small group based on their input in the short survey.
1. **Research Ethics**: based on the topics of the ethics self-assessment table of EC:
   a) Human cells or tissues, human embryos & foetuses, human beings
   b) Personal data
   c) Animals
   d) Non-EU countries, Nagoya Protocol
   e) Environment, health & safety
      - Lab Animal legislation
      - Nagoya
      - 3rd Countries, Dual Use & civilian focus, Misuse
      - Biosafety
   f) Dual use and potential misuse of research results

2. **Research Integrity**
   a) Research misconduct: Falsification, Fabrication, Plagiarism
   b) Other unacceptable research practices

**16:00** Report from the groups on the key priorities and what the thematic group should focus on
**16:35** Closing words
**16:45** End of the session

3. **Follow up**
   - The core group will determine the objectives and focus of the Thematic Group based on the feedback at the launch event. A report will be sent out.
   - The participants will be invited to join the Thematic Group
   - Participants will be invited to join the Synapse community software platform (EC stakeholder software)
   - A chair and vice-chair will be selected
   - The discussion will continue by e-mail and through Synapse and we will start working towards a live event in the Autumn of 2018 in Brussels.

For questions please contact earma@earma.org